

Bus Application Form – 2019

Student Name:

Year Group:

Home Address:

**Parent/Guardian
Name:**

**Parent/Guardian
Mobile:**

Leichhardt – Rozelle – Drummoyne – Gladesville – Meadowbank

Applications are for the whole School year. Please notify the School office two (2) weeks prior to the end of the preceding term if you wish to cancel the bus seat for the following term. Please indicate if one- way or two-way service is required and pick-up/set down points. Students should be at the pick-up point at least five minutes prior to the stated time of departure.

Service	Pick-Up & Set Down Point (must be a point indicated on the bus timetable)
Return Journey 5 days a week	
Return Journey 3 days a week (indicate days)	
One Way (am) 5 days a week	
One Way (pm) 5 days a week	
One Way (am) 3 days a week (indicate days)	
One Way (pm) 3 days a week (indicate days)	
COST (incl GST) Please circle	
Return Journey 5 days a week	\$450 per term
Return Journey 3 days a week	\$350 per term
One Way 5 days a week	\$300 per term
One Way 3 days a week	\$250 per term

Payment Details
Payment Amount:
Mastercard / Visa / AMEX

Expiry Date:

I agree to Term 1 payment being charged to my nominated credit card in the week of 4 February 2019. I agree to Term 2, 3 and 4 payments being charged to my nominated credit card in the final week of each preceding term.

**Cardholder's
Name:**

**Cardholder's
Signature**

Dated:

Please submit this form to:
The School office, IBS



Conditions of Travel

1. The bus service operates on IBS school days only. Notification will be given whenever possible of any changes to the timetable. Please note that students should be at the pick-up point at least five (5) minutes prior to the stated time of departure.
2. Should the bus arrive at a designated stop ahead of schedule, the bus will remain at the stop until the scheduled departure time.
3. Fares quoted are for use of the bus on all school days throughout the term. The driver and IBS teacher will hold a roll of those students booked on the bus.
4. Late arrival of bus - if the bus has not arrived at the scheduled stop by five (5) minutes after scheduled departure time please call North Sydney Bus Charters on 9427 8533.
5. Notification of Absence - If your child will not be travelling on the bus on a particular day, please notify the School on 9787 2277
6. Applications are for bus travel for the whole school year. Payment for Term 1 is required by week 4 February 2019. Payment for each subsequent term is levied on a termly basis in the final week of each preceding term. Payment can be made by credit card only.
7. Cancellation of the service must be received by the School Office two (2) weeks prior to the end of preceding term. NO refunds will apply.
8. Any report of misconduct on the bus may result in withdrawal of the allocated seat.

Bus Code of Conduct

The safety and comfort of all who use this bus service is of the highest concern.

Students travelling on the IBS bus must:

1. follow the instructions of the driver and IBS staff member;
2. sit where instructed by the School or the driver;
3. sit in one seat;
4. speak quietly, only to a neighbour. Shouting and calling out is not permitted;
5. refrain from eating on the bus. A bottle of plain water, only, may be drunk;
6. refrain from throwing anything around the bus or from the bus;
7. treat others and their property with respect;
8. refrain from causing any damage to the bus.

Failure to comply with these rules may result in the student being banned from using the bus for a set period of time or, in some cases, indefinitely.

We have read and agree to abide by the IBS Bus Conditions of Travel

Student Name:

Year Group:

**Parent/Guardian
Name:**

**Parent/Guardian
Signature:**

Dated:

